

**REMINDER/MOST URGENT
ADMN. BUDGET 2025-2026**



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय/HEADQUARTERS
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Website: www.esic.nic.in / www.esic.in

No. F-16/13/All India Admn. Budget/2022-EVI

Dated 15.10.2024

Memorandum

Subject:	Preparation of Revised Budget Estimated 2024-25 and Budget Estimates 2025-26-reg.
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Please refer to this Office Memorandum of even No. Dated 19/07/2024 and Reminder dated 08.10.2024 on the subject captioned above.

In this connection, it is stated that the date of submission of the Revised Budget proposals for the current F.Y. 2024-25 and Budget Proposal for the next F.Y. 2025-26 in respect of Administrative Expenditure & C-Other charges to Hqrs. Office has been 05th September, 2024 in spite of that field offices have not submitted their proposal as yet.

Financial Commissioner has directed to submit proposal from all units of Hqrs. By 1st October, 2024 for making a composite Budget Grant of ESIC to be placed for discussion and approval. However, the same could not be materialized without the submission/adherence of time by the Field Units. Therefore, the ROs/SROs and NTA Delhi & Hospitals (for budget in r/o Advance only) as per list appended are requested to forward the proposal of Revised Budget Estimates 2024-25 and Budget Estimates 2025-26 in the prescribed format (Annexure- 'A' & 'B') immediately to this office at email estt6-hq@esic.nic.in. Any non-receipt of proposal by toady i.e. 16th October, 2024 shall be strictly observed and reported upon.

If the demand is not received till the prescribed date it would be assumed that the concerned field units (ROs/SROs/Hospital/DMD/NTA Dwarka) are satisfied with the budget already granted to them. No further communication will be consider after stipulated date.

Those ROs/SROs/Hospital who had already forwarded the proposal are not required to submit the proposals.

Signed by
Amresh Kumar Jha
Assistant Director (E-VI)
Date: 15-10-2024 16:16:25

To,

1. All Concerned Regional Directors, Regional Office, ESI Corporation.
2. Insurance Commissioner, NTA, Dwarka, Delhi.
3. All concerned Director/Dy. Director (I/C), Sub-Regional Office, ESI Corporation.
4. All Concerned M.Ss. ESIC Hospital/ODCs (For Advance Budget-Annexure 'B')
5. W.C.M. for uploading on the website.

**A. LIST OF REGIONAL OFFICES/SUB-REGIONAL OFFICES NOT
SUBMITTED THEIR ADMIN. BUDGET PROPOSAL 2025-26**

Sr. No.	Regional office/Sub-Regional Office
1	Regional Office, Vijaywada
2	Regional Office, Delhi
3	Regional Office, Faridabad
4	Regional Office, Jammu and Kashmir
5	Regional Office, Bhubneshwar
6	Regional Office, Puducherry
7	Regional Office, Chandigarh
8	Sub-Regional Office, Bhopal
9	Sub-Regional Office, Aurangabad
10	Sub-Regional Office, Pune
11	Sub-Regional Office, Jalandhar
12	Sub-Regional Office, Ludhiana
13	Sub-Regional Office, Udaipur
14	Sub-Regional Office, Lucknow

**B. LIST OF HOSPITAL NOT SUBMITTED THEIR BUDGET PROPOSAL FOR
“ADVANCES TO EMPLOYEES” (ANNEXURE ‘B’ ONLY):**

Sr. No.	State	Place
1.	Andhra Pradesh	ESIC Hospital, Kakinada
2.	Assam	Beltola
3.		Tinsukia
4.	Bihar	Phulwari Sharif
5.		Bihta
6.	Chattisgarh	Bhilai
7.		Korba
8.		Raipur
9.	Chandigarh (UT)	Chandigarh
10.	Delhi	Rohini
11.		Basaidarapur
12.		Jhilmil
13.		Okhla
14.	Director (Medical) Delhi	Basaidarapur, Delhi
15.		Naroda
16.		Ankleshwar
17.	Haryana (Med. College)	Manesar
18.		Faridabad
19.	Himachal Pradesh	Baddi
20.	Jharkhand	Adityapur
21.	Karnataka	Gulbarga
22.	Maharashtra	Andheri
23.	Odisha	Angul
24.	Rajasthan	Jaipur
25.		Bhiwadi
26.		Alwar
27.		Udaipur
28.	Telangana	Sanathnagar
29.	Uttar Pradesh	Noida
30.		Jajmau
31.		Sarojini Nagar, Lucknow
32.	Uttrakhand	Rudrapur
33.	West Bengal	Joka, Kolkata