



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters'
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website: www.esic.nic.in / www.esic.in

संख्या.ए-40015/04/2022-स्था० 1

दिनांक 05-12-2024

CIRCULAR

Sub.: Retirement of Assistant Director (Adhoc)/Manager Gr. I (Adhoc)/SSO/Br. Mgr. Gr. II/Sudpt. on Superannuation during the period from 01.01.2025 to 31.12.2025.

I am directed to refer to this office circular of even no. dated 14.11.2024 on the above subject. In this connection, it is informed that the reports have not been received from the field units except a few regions.

It is therefore once again requested to verify the date of birth and other details mentioned against each officer/ official with reference to his/her service book / card maintained with them and errors /omissions and additions, if any, may please be intimated on email id estt1-hq@esic.nic.in latest by 06.12.2024 positively.

Further, it is also added that if nothing is heard by stipulated date it will be presumed that the particulars given in the ibid circular are correct and final circular shall be issued accordingly.

This issues with the approval of competent authority.

Yours faithfully,

Assistant Director (E-I)

To,

1. PPS/ PS to all Divisional Heads, Headquarters, New Delhi
2. PPS/ PS to Insurance Commissioner (ICT)/ Deputy Medical Commissioner (ICT)
3. Insurance Commissioner (NTA), Dwarka, New Delhi/ Zonal Training Institutes.
4. All Additional Commissioners & Regional Directors/ Regional Directors/ Deputy Director
(I/C)/ Director, Establishment Branch - V, Dy. Director (Fin.), F&A/c-III

Headquarters,
New Delhi

5. Directorate (M) Noida/ Directorate (M) Delhi/Zonal Training Institutes
6. All Medical Superintendents of ESIC Hospitals & ESIC Model Hospitals.
7. All Deans of Medical Colleges/ PGIMSR/ Dental Colleges/ Principal, Nursing Colleges.
8. All concerned Jt. Director (Fin.)/Dy. Director(Fin.)/Assistant Director(Fin.)
9. All the officers concerned through their controlling officers.
10. Concerned Zonal Vigilance .
11. Rajbhasha Shakha for Hindi Translation Hqrs. Office.
12. Guard file/ spare copies.
13. Website Content Manager for uploading this Circular on the website of ESIC for information of all concerned.