



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय/HEADQUARTERS
पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली -110 002
Panchdeep Bhawan, C.I.G. Marg, New Delhi-110002
www.esic.gov.in, ☎011-23604773, ✉dmc-rc@esic.nic.in

U-25/12/GeM/Misc/2024-MedV (E- 997138) / 541

Dated: 26/11/2024
28

To

Director (Medical) Delhi/ Director (Medical) Noida

Dean, All ESIC PGIMSR's Medical Colleges.

Medical Superintendents- All ESIC Hospitals.

Director Insurance Medical Services, All States

Regional Directors & State Medical Officers, All States

Sub: Procurement of CPSE Drugs through GeM Portal only-reg.

Ref.: ESIC Hqrs instruction/Circular letter nos.

U-25/12/149/2020-Med.V dt. 23.12.2020, 11.01.2021, 17.02.2021, 31.03.2021

U-25/12/Misc/2019-Med.V P-I dt. 07.04.2021 U-25/12/Misc/2021-Med.V P-II (E-1125) dt. 13.03.2024

U-25/12/Janaushadhi(PMBJY)/2023-Med.V(E-511943)/297 dt. 16.08.2024

Sir/Madam,

Reference to captioned subject and in continuation to various instructions issued from ESIC Hqrs office time to time w.r.t. procurement of drugs, medical items and allied services, all ESIC & ESIS-Hospitals, Medical & Dental Colleges, Directorates, Dispensaries and DCBOs are hereby directed to adhere to the followings:

1. Procurement of CPSE drugs to be done exclusively through GeM portal only by ESI Institutions, mandatorily from CPSE firms registered on GeM under Pharmaceutical Purchase Policy (PPP).
2. Procurement of Non-CPSE Drugs (RC Drugs) to be done through valid Centralized DG-ESIC Rate Contracts by ESI Institutions.
3. In case of non-availability of RC Drugs, the procurement must be done through "Jan Aushadhi" system as per ESIC Hqrs web-upload console no. 17954/2024 dt 16.08.2024.
4. Drugs which are neither available in any Rate Contract nor available at GeM/Jan Aushadhi are being procured by ESI institutions duly adhering to GFR/GeM/CVC/Govt. of India guidelines.
5. In order to maintain the quality of drugs, it is mandatory to send samples for random testing to Govt./Govt approved laboratories as preexisting guidelines.
6. All user units should mandatorily determine Re-Order level, Buffer Stock and consider lead time for maintaining adequate stock for smooth and timely delivery of items/services to the ESI Beneficiary.

-2-

7. All user units are requested to maintain a record of non-supply/part supply of drugs procured from Rate contract/GeM/Jan Aushadhi & submit quarterly data to Rate Contract Cell, ESIC HQRS @dmc-rc@esic.nic.in for further review.

8. For any issue pertaining to procurement on GeM Portal, if arises, may kindly be escalated to GeM IT Helpdesk for resolution under intimation to ESIC, Hqrs office.

9. It is mandatory to adhere to all relevant instructions issued from Govt. of India and ESIC Hqrs office (General Branch, Med V Branch and Vigilance Branch) from time to time.

It is the sole responsibility of the Competent Authority of the respective ESI Institution to adhere to the prescribed procedure through GeM Portal.

Additionally, it is reiterated to continue to follow instructions issued from ESIC Hqrs time to time.

This is for information and mandatory compliance.

This issues with the approval of Competent Authority.

Warm regards,

Signed by Neeta Garbiyal

Date: 26-11-2024 17:51:33
Deputy Medical Commissioner

(Rate Contract)

Copy to:

1. PPS/PS to DG, FC, CVO, MC(PC), MC(MA) MC(MS), MC(ME), MC(Ayush) for information
2. Medical Commissioner (All Zones) for information, coordination and proper monitoring.
3. Website Content Manager, Hqrs office for uploading on ESIC website.
4. Hindi Cell for translation.
5. Spare copy/Guard file.